



No. 428/MTI/MPIC

dated 05-03-2024

Minutes of Pre-Bid Meeting

Framework Contract

"DISPOSABLES & CONSUMABLES FOR CATH LAB"

The subject meeting was held at conference room of the Administration Block of Mardan Medical Complex Mardan on Monday, March 4th, 2024 at 10:00 AM in presence of the procurement committee for Goods (Medical Equipment). Attendance sheet attached

The following firms participated in the pre-bid meeting.

1. M/s Medtronic Pakistan pvt ltd. Karachi
2. M/s Ferozsons-Lab ltd. Lahore

After recitation of the Holy Quran and introduction, Chairman Procurement Committee Professor Dr. Muhammad Said welcomed all the participants and informed that purpose of this meeting is to discuss the draft bid solicitation documents including requirements of the consumable regarding smooth operation of the cathlab, specifications and evaluation criteria and to incorporate the suggestions / comments from prospective bidders, so that the draft may be approved by the competent authority once supplemented/amended.

Chairman Procurement Committee Professor Dr. Muhammad Said, further added that the draft document for the subject equipment requirement prepared keeping in view the requirements & allocated budget of MMC Mardan, however your comments / suggestions towards improvement will be appreciated and incorporated if agreed by the committee. Assistant Professor Dr. Noor ul Hadi HOD Cardiology department being end user added here that once the specifications agreed the bidder will be bound to provide the same throughout the contract period.

While initiating the discussion Manager Procurement, informed the forum that this document has been prepared in light of KPPRA Law and Rules. The bidding shall be conducted under the Single Stage Two Envelops procedure. The bidders were advised to read these documents thoroughly, however some of the important points were announced as under.

- i. Each firm will submit affidavit as per sample annexed in this document on judicial stamp paper.
- ii. Late bid shall not be entertained / accepted.
- iii. In case a bidder quotes more than one package, they will have to submit individually bids for both categories (technical & financial) as mentioned in Bid Solicitation Documents.
- iv. All the prices should be including all applicable taxes.



- v Each bidder will submit Single bid (in original)
- vi Each bidder shall quote its bid annexure wise along with page numbering.
- vii For specifications each firm shall quote its brand name with proper model / serial number and shall **NOT** use the word "As per specification" or "specifications compliance".

Eligibility / Evaluation Criteria: -

None of the bidder raised any query / objection on the eligibility criteria.

Decisions: -

After detail discussion by covering all the areas the following decisions were made in presence of the participating firms.

1. For Drug Eluting Stent (DES) FDA is mandatory, whereas for remaining items US(FDA) or CE mark is required.
2. Regarding Drug Eluting Stent (DES) it was also decided that each firm shall quote all available sizes and diameters. Stent sizes along with diameters are given below: -

S#	Diameters	Sizes in lengths	Remarks
1.	2.25	8 t 48 cm	The bidders may quote (individually) their own sizes
2.	2.5	-do-	
3.	2.75	-do-	
4.	3.0	-do-	
5.	3.5	-do-	
6.	4.0	-do-	
7.	4.5	-do-	

3. For category "B" any registered bidder having relevant experience can participate, however, decisions will be made after sample selection by the procurement committee.
4. Upon request of the firms, delivery time was increased from 30 to 90 days.
5. Some of the missing items in both categories were also added with the consent of the procurement committee.
6. It was also discussed and decided that, in case the patient wants advance generation for Stents, the same can be provided though MMC Fair price pharmacy. The payment of the same shall be made on spot by the user (patient) to pharmacy. The pharmacy In-charge will pay the same amount to firm concerned under the intimation finance department.



- 7 The firm will provide the stocks with longest possible expiry dates, minimum ONE Year. The firm will be bound to replace the unconsumed stock left with one month expiry without additional charges.

At the end of the meeting, chairman procurement committee once again announced that we expect from the bidders to quote their best and final rates in this competition. It was further informed that the agreed changes shall be incorporated in the BDSs and minutes of the meeting shall be circulated for all the prospective bidders as well on through MMC website.

These minutes of the meeting will be the integral part of the Bid Solicitation Documents.

The meeting ended with a mutual vote of thanks.


HOSPITAL DIRECTOR
MTI-MMC MARDAN

Copy to:

- 1 All the firms who attended / obtained the bid solicitation documents.
- 2 IT section with request to hoist the same on MMC website.
- 3 Members Procurement Committee
- 4 Secretary to BoG MTI-Mardan.
- 5 Office Copy


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